

**Adams and Jefferson County Hazardous Response Authority  
Record of Proceedings  
March 22, 2016**

The Board of Directors of the Adams and Jefferson County Hazardous Response Authority held its regularly scheduled meeting on March 22, 2016 at the Jefferson County Office of Emergency Management, 1<sup>st</sup> floor Wilbur Richie meeting room, 800 Jefferson County Parkway, Golden, CO. 80401.

Board Members present were: Bill Blackburn, Deanne Kelly, John Simpson, Wayne Belohlavy, Mark Gutke, and Dean Wahl.

Excused from the meeting were: Doug Hall, Mark Schuman, Dave Ramos, and Mike McIntosh

Also attending was: Glenn Grove.

The meeting was called to order by Bill Blackburn at 1:04 P.M. (1304)

**Change to the Agenda:**

None

**Record of Proceedings:**

Records of proceedings of the January 19, 2016 meeting were unavailable for discussion. Glenn said that his notes were mistakenly taken by another meeting attendee and asked if anyone had notes that he could use to recreate the meeting notes. Mark Gutke was able to provide the necessary records so the January minutes will be available for the June meeting.

**Financial Report:**

The Financial report from December 2015, January and February 2016 were presented. After review there was no additional discussion. A motion to accept the financial report was made by John Simpson. There was a second to the motion from Mark Gutke. A vote was taken and the motion passed unanimously.

## Coordinators Report

- Quarterly team training
  - First quarter training was presented by BNSF railroad HazMat Safety Coordinator, Ryan Risdon. 96 team members attended over the three days of training
- 2016 Audit. Did we do a commitment letter?
  - Adams County Mutual Aid Chiefs Trust Amended MOU
    - All members are paid and are in good standing
- 2016 Grant applications
  - HazMat Technician Class
  - HazMat Rodeo or Mass DECON Drill
  - Radiation Pagers
  - Fit testing machines being requested as replacements through the NCR/UASI Grants
    - AJCHRA (2)
    - Adams County SO (2)
    - Jeffco SO (1)
    - Lakewood PD (1)
    - Longmont Fire (1)
    - Littleton Fire (1)
  - Board Position open to replace James Lancy
    - Brian Wilkinson Wheat Ridge PD
      - Brian has expressed an interest but would like to speak to other board members regarding duties and time commitment.

## Board Member Reports:

Bill Blackburn: No report

Deanne Kelly: Stated that she has the two MSA SCBA for Glenn to take from Tri-County Health. She also reported on the chemical round-up scheduled for May 7<sup>th</sup> at Water World and another scheduled for September in Thornton

Mike McIntosh

Karl Smalley: Absent

John Simpson: Posed some interesting questions regarding DERA authority and responsibilities considering the merger of the Wheat Ridge Fire Department with West Metro Fire. Arvada is currently the DERA for some parts of Wheat Ridge but now West Metro will be servicing Wheat Ridge but there has been no talk of DERA authorities.

Doug Hall: Absent

Bob Hose:

Wayne Belohlavy: Reported on a new fire station at Littleton Fire on Trailmark which may impact first due as well as HazMat response on the areas between Littleton and West Metro Fire because they are taking over fire response at Lockheed-Martin.

Jim Lancy: Absent

Mark Schuman: Absent

Mark Gutke: No report

Dave Ramos: Absent

Dean Wahl: Reported that West Metro is currently holding a recruit class of 48 students and will be looking to add some HazMat Technicians once they graduate.

**Other Reports**

- None

**Old Business**

- Recreating a roster of attendees from the last meeting

**New Business**

- 

**Executive Session** – None scheduled

There being no additional business, a motion to adjourn was made by Mark Gutke. There was a second from Deanne Kelly. A vote was taken and the motion passed unanimously at 1: 35 (1335 hours).

Next meeting date, Tuesday, June 28 2016 from 1300 to 1500. Location to be determined

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Mark Gutke  
Secretary/Treasurer