

**Adams and Jefferson County Hazardous Response Authority  
Record of Proceedings  
January 19, 2016**

The Board of Directors of the Adams and Jefferson County Hazardous Response Authority held its rescheduled December meeting on January 19, 2016 at the Jefferson County Office of Emergency Management, 2<sup>nd</sup> floor training room, 800 Jefferson County Parkway, Golden, CO 80401

Board Members present were: Deanne Kelly, Bill Blackburn, Jim Lancy, Mark Gutke, Mark Schuman, and John Simpson. Representing Doug Hall was Bob Hose. Voting proxy of Wayne Belohlavy was provided to Bill Blackburn.

Excused from the meeting were: Dave Ramos, Mike McIntosh (Karl Smalley), Doug Hall, Wayne Belohlavy, Dean Wahl

Also attending was: Glenn Grove.

The meeting was called to order by Bill Blackburn at 1:00 P.M. (1300)

**Change to the Agenda:**

None

**Record of Proceedings:**

Records of proceedings of the September 22, 2015 meeting were discussed. There was a motion to accept the minutes as presented made by Mark Gutke. There was a second to the motion from John Simpson. A vote was taken and the motion passes unanimously.

**Financial Report:**

The Financial reports from August, September, October and November 2015 were presented. After review there was no additional discussion. A motion to accept the financial report was made by Mark Gutke. There was a second to the motion from Mark Schuman. A vote was taken and the motion passed unanimously.

## Coordinators Report

- Quarterly team training
  - Training dates:
    - First Quarter February 5, 26 and 27 at Westminster Fire
    - Second Quarter April 17, 20 and 21 at Adams County Fire
    - Third Quarter July 19, 20 and 23 at North Metro or Brighton
    - Fourth Quarter November 22, 23 and 26 at West Metro Fire
  - Jeffco Sheriff's Bomb Squad committed to attending and will provide training if requested
- Two HazMat Tech classes currently being planned for this year
  - Suncor paid for by CDPS-DFPC using HMEP funds in the spring
  - Possible Denver Fire Department using UASI/DHS funds dates TBD
- Regional Homeland Security Grant projects applications are to be open online this month
  - We are looking at a repeat of the HazMat Drills similar to last year
  - Two additional HazMat Tech classes if there is need and justification
- Assignment of board members by the Jeffco Board of County Commissioners:
  - Mark Gutke
  - John Simpson
  - Jim Lancy (Retiring)
  - Wayne Belohlavy
  - Bill Blackburn
  - Dean Wahl (appointed as "at large" by the other four members)
- Team Leader meeting at Westminster

## Board Member Reports:

Bill Blackburn: No report

Deanne Kelly: Tri-County Health has two MSA SCBA with spare bottles that they are donating if someone would like them. Glenn is taking them and will store them pending someone else taking them.

Mike McIntosh

Karl Smalley: Absent

John Simpson: No report

Doug Hall:

Bob Hose: Reported that Marc Falutico is no longer on the HazMat team as a team leader and agency representative.

Wayne Belohlavy: Absent

Jim Lancy: Retiring... Good luck and best wishes!

Mark Schuman: Reported that Adams County Fire responded on a minor HazMat call and that there was some confusion between the dispatch centers primarily due to the switch to the FRCC by ADCOM.

Mark Gutke: Reported that JCSO had been on several small calls including one in Arvada where there was some suspected homemade explosives located. Mark also reported on the status of the businesses within the "No man's land" fire area along Hwy 72 in unincorporated Jeffco.

Dave Ramos: Absent

Dean Wahl: Absent

**Other Reports**

- Due to the communications problems, Mark suggested that there be a visit to the three PSAPs to answer questions by the dispatchers.

**Old Business**

- Glenn presented a brief overview of the 2015 end of year financial report. Glen reported that he anticipated that about \$9,000 would be carried over into the reserve account and that the target amount is still \$10,000 per year for capital improvements.

**New Business**

- None

**Executive Session** – None scheduled

There being no additional business, a motion to adjourn was made by John Simpson. There was a second from Jim Lancy. A vote was taken and the motion passed unanimously at 2:10 (1410) hours.

Next meeting date, Tuesday March 22, 2016 Location to be determined.

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Mark Gutke  
Secretary/Treasurer